



Muntazar Mehdi Samo

Associate Lawyer at Rao Zahid Ali & Law Associates

Contact Info

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🏠 B-5/30, Johar Square, Near Johar Chawrang, Block-18, Gulistan-e-Johar, Karachi. Karachi, Pakistan

Seeking a challenging managerial position in a dynamic organization with the aim to contribute towards organizational success to the best of my capabilities, perform consistently to meet the organization's expectations and utilize opportunities to achieve professional growth, application of creative problem solving and to approve my communication and research skills.

Strengths & Skills

- ✓ Communication Skills
- ✓ Google Research
- ✓ Litigation
- ✓ Counseling
- ✓ Legal Drafting
- ✓ Research by Legal Books
- ✓ Court Appearing
- ✓ Legal Research

Academics

Title	Institute	Date
BSc:	Shah Abdul Latif University, Khairpur	2009
LL.B (Hons:)	Hamdard University, Karachi	2009
D.I.T	Sindh Board of Technical Education Karachi., Karachi	2004
Intermediate	Government Degree College Naudero., Naudero	2003
Matriculation	government High School Madeji., Madeji	2000

Certifications

Title	Authority	Date
Diploma in Information Technology	Sindh Board of Technical Education Karachi.	Starting April 2004
Enrolled Advocate High Court	Sindh Bar Council Karachi.	

Experience 7 years

Company	Designation	Duration	
Rao Zahid Ali & Law Associates	Associate Advocate	Jan 2018 - Present	2 years
The Legal Stokes	Associate Lawyer	Jan 2015 - Dec 2017	2.9 years
R & M Law Associates	Legal Consultant	Mar 2014 - Dec 2015	1.8 years
Sayed Ahmed Ali Shah & Co.	Junior Associate	Apr 2009 - Feb 2014	4.8 years

Work History

Rao Zahid Ali & Law Associates

Jan 2018 - Present (2 years)

Associate Advocate

Karachi, Pakistan

- Dedicated, reliable and able to handle a high volume of assignments. Known for positive attitude and flexibility—always willing to change work tasks and assist attorneys and paralegals throughout the firm.
- Highly professional Advocate with a comprehensive command of legal, office, administrative and clerical support functions combined with knowledge of legal documents, court filings and legal procedures.
- Client-focused, computer-savvy Legal Associate with a history of exemplary-rated performance within a leading some town general practice law firm.
- Development / Maintenance of Legal database.
- Monitor all the litigation and other legal matters handled by the external counsels.
- Represent Company in court or before Government agencies.
- Prepare legal cases / notices and replies.
- Review progress of outstanding litigation.

Associate Lawyer

Karachi, Pakistan

JOB DESCRIPTION

- Development / Maintenance of Legal database for Internal office use.
- Monitor all the litigation and other legal matters handled by the external counsels.
- To advise the management on legal issues and take necessary action accordingly.
- Render legal advice on litigation issues from Retainers and liaise with external counsels.
- Handling routine Legal matters related to Commercial Area, Civil, Rental, Criminal, Labor, Family, matters and reply to show cause notices from all concerned departments.
- Present and summarize cases for internal office use and communicating to external counsels.
- Evaluate findings and develop strategies and arguments in preparation for presentation of cases.
- Represent Company in court or before Government agencies.
- Coordinate with administration regarding legal administration.

Legal Consultant

Karachi, Pakistan

- Development / Maintenance of Legal database.
- Monitor all the litigation and other legal matters handled by the external counsels.
- Represent Company in court or before Government agencies.
- Prepare legal cases / notices and replies.
- Review progress of outstanding litigation.

Responsibilities:

- Develop / Maintain Legal database for internal office use.
- Monitor all the litigation and other legal matters handled by the external counsels.
- Advise the senior management on legal issues and take necessary action accordingly.
- Render legal advice on litigation issues and liaise with external counsels.
- Handle routine Legal matters related to Civil, Rental, Criminal, Labour, constitutional matters and reply to show cause notices from all concerned departments.
- Present and summarize cases for internal office use and communicating to external counsels.
- Evaluate findings and develop strategies and arguments in preparation and presentation of cases.
- Represent Organization in courts

Junior Associate

Karachi, Pakistan

- Development / Maintenance of Legal database for Internal office use.
- Monitor all the litigation and other legal matters handled by the external counsels.
- To advise the management on legal issues and take necessary action accordingly.
- Render legal advice on litigation issues from Retainers and liaise with external counsels.
- Handling routine Legal matters related to Commercial Area, Civil, Rental, Criminal, Labor, Family, matters and reply to show cause notices from all concerned departments.
- Present and summarize cases for internal office use and communicating to external counsels.
- Evaluate findings and develop strategies and arguments in preparation for presentation of cases.
- Represent Company in court or before Government agencies.
- Coordinate with administration regarding legal administration.

Industries

- Law Firms/Legal

Languages

- Sindhi - Native
- Urdu - Medium
- English - Medium

Functional Areas

- Legal

Hobbies

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| Internet | Driving |
| Biking | Cooking |
| Reading Dawn Newspaper | Jogging |